

Minutes

Shiva

Date: _____
Page: _____

(4)

A meeting of IQAC was held on 2nd 11/18 in Principal's office to constitute IQAC with new members. The guidelines to constitute the IQAC were provided to the principal & discussion about new members was done.

The following members attended the meeting —

Kaural Saini (Convener)
Jeynden Kaur (Council Member)
Kaur, WAAC Incharge
Bhusari

~~Seen
KD~~

IGAC — 2018-19
PROCEEDINGS OF THE MEETING — HELD ON 5/11/18

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A meeting of the newly constituted IGAC of the College was held on 5th Nov 2018. The members discussed the performance of the students in the recently concluded MID-SEMESTER Examination 2018 and youth Festival held at BelacRopar. The following suggestions and recommendations for the betterment of the institution were given by the worthy members : —

1. To motivate and prepare the students for the forthcoming semester examination.
2. To start a bimonthly newsletter of the college incorporating the various departmental activities and social endeavours of the departments and groups.
3. To create an individual E-mail ID of the IGAC and collect and compile all the data for AQAR - 2018-19 to simplify and facilitate the process.
4. To collect the artistic creations of the budding artists of the Fine Arts.

Department in a tabloid.

5. To compile the data of all the activities held from 1st July 2018 to 30th Nov 2018 and for AGAR - 2018-19.

Komal Broca
5/11/18

Mrs KOMAL BROCA
CHAIRPERSON
IQAC

1. Ms Kanwal Sanjeev —
Convener

2. Prof Jaspal Singh —

3. Mrs Gunjit Kaur —

4. Prof G. S. Sekhon —

5. Mr Pardeep Rattan —

6. Ms Surinder Singh —

7. Mrs Inderyit Kaur —

8. Dr Kanwaljit Kaur —
Retd Academician

9. Ms Rajesh Sharma —

IGAC - 2018-19

Minutes of Meeting - 25/3/2019

A meeting of the IGAC was held on 25/3/19. The members discussed in elaboration the Performance of the students in various academic / curricular / extracurricular activities held during the second semester. The members also deliberated about the AQAR - Annual Quality Assurance Report being written for the academic session i.e. from 1st July 2018 to 31st June 2019. A detailed discussion on academic Audit was also held. The following suggestions were given by the personage.

1. To collect data for the AQAR - 2018-19 about various academic / extracurricular / groups and social endeavours during the second semester i.e. Jan 2019 to May 2019.
2. Staff of the institution to be familiarized with the Performance of AQAR - 2018-19.
3. A detailed calendar including the syllabus Unitization, Seminars / Awareness Programmes / M.S.T to be prepared well in advance for the forth coming session i.e. 2019-20.

4. Teaching faculty members to be made aware of the various Research projects by U.G.C.

5. Feed-Back from the students to be taken at the end of the current academic session.

Komal Broca
25/3/19
Mrs Komal Broca
Chairperson
IOAC.

1. Dr Kanwal Sanyeev
Convenor —

2. Prof Jaspal Singh — *[Signature]*

3. Mrs Gurnjit Kaur (IOAC) — *[Signature]*

4. Prof G. S. Sekhon — *[Signature]*

5. Mr Pardeep Rattan — *[Signature]*

6. Ms Surinder Singh — *[Signature]*

7. Mrs Inderjit Kaur — *[Signature]*

8. Dr Kanwaljit Kaur — *[Signature]*
Retd Academician —

9. Mr Rajesh Sharma —
Industrialist —